

CONDUCT OF SPECIAL WRITTEN EXAMINATION (SWE)

| NR | PROCEDURES/STEPS | | PERSON IN CHARGE | DURATION | REMARKS |
|----|---|--|-----------------------------------|----------|---|
| | APPLICANT | PAFPMC ACTION | | | |
| 1 | Go to PAF Gymnasium at 8AM on the day of Special Written Examination (SWE) for accounting | 1) Get the attendance and account the applicants. 2) Brief applicants regarding the application | Recruitment Branch, PTD personnel | 10 mins | Attire during examination White T-shirt, Pants and Closed Shoes -Bring 2 pcs Nr. 2 Mongol Pencils |
| 2 | Answer all questions. Shade the correct answer | Give house rules/examination directions | Recruitment Branch, PTD personnel | 10 mins | |
| 3 | Wait for instructions from the examiner. | Supervise and watch the examinees | Recruitment Branch, PTD personnel | 3 hours | |
| 4 | If done, wait for final instructions | Give final instructions and briefing | Recruitment Branch, PTD personnel | 10 mins | |