

Electronic copy to be submitted to the CSC FO must be in MS Excel Format

Republic of the Philippines
Philippine Air Force
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of the Philippine Air Force in the CSC Website.

Charito M. Montano
CHARITO M MONTAÑO
 Chief Administrative Officer
 (Highest Administrative Officer)

Date: AUG 28 2017

No.	Position Title	Plantilla Item No.	Salary/Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Welder II	WELD2-1-1998 WELD2-2-1998	SG-6	P 172, 080.00	Elementary School Graduate	None Required	None Required	Welder (MC 10, s.2013 - Cat. II)	N/A	520th ABW AFRDC
2	Administrative Aide VI (CEO II)	ADA6-13-2013	SG-6	P 172, 080.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	None Required	None Required	Communications Equipment Operator (MC 10, s.2013 - Cat. II)	N/A	AMC dy 560th ABG

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
3	Administrative Aide VI (PMO I)	ADA4-318-2005 ADA4-103-2005	SG-4	P 152, 088.00	Elementary School Graduate	None Required	None Required	Printing Machine Operator (MC 10, s. 2013 - Cat. II)	N/A	ALC dy 420th SW HSSG
4	Administrative Aide IV (CEO I)	ADA4-132-2005 ADA4-180-2005 ADA4-161-2005 ADA4-10-2005 ADA4-163-2005 ADA4-128-2005 ADA4-228-2005	SG-4	P 152, 088.00	Completion of 2 years studies in college or high school graduate with relevant vocational/trade course	None Required	None Required	Communications Equipment Operator (MC 10, s. 2013 - Cat. II)	N/A	15th SW ADC dy 5th FW ADC dy 5th FW 15TH SW ADC dy 5th FW ADC dy 5th FW ADC dy 5th FW

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **15 September 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Head, Civilian Employees Affairs Department
 Philippine Air Force Personnel Management Center
 Colonel Jesus Villamor Air Base, Pasay City

ceadpmc@pafpo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.